



**TOWN OF COLLINS WATER DEPARTMENT  
PO BOX 420 – 14093 MILL STREET  
COLLINS, NEW YORK 14034  
716-532-9328**

Dear Prospective Bulk Water Hauler,

Before you may purchase bulk water from the Town of Collins, you must complete a **BULK WATER SALE REGISTRATION FORM** and return it to the Town Clerk.

Upon review and acceptance you will be issued a key to the Bulk Water Filling Station. Please keep the key safe and do not make duplicates.

Only after you are registered with the Town may you begin to use the filling station.

If at any time, you decide to discontinue use of the filling station, you must return the key and you will receive a final bill. There will be a charge for lost keys.

During **EACH** filling you must fill out the Bulk Water Log Sheet in the mailbox at the station. The information required for each use is:

- Date
- Time
- Hauler Name
- Truck I.D.
- Driver Name
- Start /End Meter Readings
- Total Gallons
- Driver Initials

You will be billed based on these logs.

Please call the Town of Collins Water Department if you have any questions.

Thank you,  
**TOWN OF COLLINS**

Jason Opferbeck